



**DEBRA BOWEN** | SECRETARY OF STATE  
STATE OF CALIFORNIA | ELECTIONS

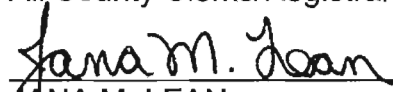
1500 11th Street, 5th Floor | Sacramento, CA 95814 | Tel (916) 657-2166 | Fax (916) 653-3214 | [www.sos.ca.gov](http://www.sos.ca.gov)

January 29, 2009

County Clerk/Registrar of Voters (CC/ROV) Memorandum #09008

TO: All County Clerks/Registrars of Voters

FROM:

  
JANA M. LEAN  
Elections Information Program Manager

RE: Survey: Free Access & Vote-By-Mail Status Systems

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After each election the Secretary of State's Office requests information on your county's provisional voting "Free Access System," as required by Title III, Section 302(a) of HAVA. Please complete the attached survey related to the system used in the November 4, 2008, General Election.

At the January 16, 2009, CACEO legislative committee meeting it was suggested that we survey the counties on how they implemented the vote-by-mail status system required by Elections Code section 3017 (c). As you are aware, county elections officials were required to establish procedures to track and confirm the receipt of voted vote-by-mail ballots and to make this information available by means of an online access system using the county's elections division Internet Web site. If a county does not have an elections division Internet Web site, the elections official must establish a toll-free telephone number that may be used to confirm the date a voted vote-by-mail ballot was received.

In an effort to reduce the number of surveys from the Secretary of State's office, we have combined these two surveys into one request.

Please complete and return the attached survey via fax to (916) 653-3214 or e-mail to [jana.lean@sos.ca.gov](mailto:jana.lean@sos.ca.gov) as soon as possible, but no later than **February 6, 2009**. If you have any questions, please contact me at (916) 653-5144. Thank you for your assistance.

**Survey**  
**November 4, 2008, General Election**  
**HAVA Free Access System & Vote-By-Mail Status System**

County of: \_\_\_\_\_

1. How many voters used your county's provisional ballot free access system for the November 4, 2008, General Election (e.g., number of hits to website or number of phone calls)?

\_\_\_\_\_

2. What were the major categories/reasons for provisional ballots not to be counted?

\_\_\_\_\_

\_\_\_\_\_

3. What type of system did your county implement to enable a voter to check the status of receipt of their vote-by-mail ballot?

☐ Website: \_\_\_\_\_

☐ Toll-free Phone Number: \_\_\_\_\_

4. How many voters used your county's system to ascertain whether their vote-by-mail ballot was received for the November 4, 2008, General Election (e.g., number of hits to website or number of phone calls)?

\_\_\_\_\_

5. While not currently required by law, did your system have the capability to determine if the vote-by-mail ballot was counted, and, if not, why it was not counted? If yes, how was this system implemented (e.g., added to free access system structure or created new interface)?

County Contact: \_\_\_\_\_ Phone #: \_\_\_\_\_

Please send responses to:  
Fax: (916) 653-3214 - ATTN: Jana Lean  
or via E-Mail: [jana.lean@sos.ca.gov](mailto:jana.lean@sos.ca.gov)